

The Society of Polymer Science, Japan: Privacy Policy

The Society of Polymer Science, Japan (hereinafter, “the Society”), duly recognizes the importance of personal information, strictly complies with laws and associated regulations regarding the protection of personal information, and strives to protect personal information through its appropriate acquisition, use, and management.

1. Compliance with Related Laws, Regulations, and Guidelines

The Society complies with the Act on the Protection of Personal Information and other laws and regulations, as well as “Guidelines Related to the Act on the Protection of Personal Information” and other guidelines and treats personal information appropriately.

2. Accuracy of Personal Information

The Society acquires information that allows for the identification of individuals only to the necessary extent of providing services and achieving goals of the Society. When acquiring personal information, the Society, as a rule, explains the purpose of doing so and that it is done in accordance with the wishes of the individual providing the information.

3. Use of Personal Information

The Society uses any personal information acquired to use the following tasks:

- (1) Tasks related to identifying individuals, invoicing for fees, sending journals, and providing information on the various services of the Society and events.
- (2) Tasks related to important meetings of the Society, such as general meetings of representatives, board of directors’ meetings, executive meetings, and committee meetings.
- (3) Tasks related to registering for participation in events sponsored by the Society.
- (4) Tasks related to elections, surveys, and notifications, and others, carried out by the Society
- (5) Administrative tasks related to the operation of the Society’s business.

However, personal information may be used or provided for other purposes, such as the following:

- (1) When contracting with a third party for handling personal information only to the extent necessary for operating the Society’s business.
- (2) When required by laws and regulations.
- (3) When consent of the provider is given.
- (4) When there are justifiable reasons to do so to fulfill business plans approved by general meeting of representatives.

4. Security Control Measures

The Society will implement appropriate Security Control Measures for the prevention of leakage, damage, falsification or loss for other security of personal information. However, information already disclosed by the provider or opened to the public shall not fall under the Society’s management.

5. Disclosure and Corrections to Personal Information

The Society shall promptly disclose personal information of the provider when requested by the provider. In addition, the Society shall, within reasonable time, respond to any requests for correction, deletion, or cessation of use of personal information of the provider.

6. Handling on the Website

Usage of websites managed by the Society (hereinafter, “the Websites”) shall be the responsibility of the user. The Society shall bear no responsibility for damages resulting from the use of information acquired from the Websites or other websites with links to the Websites.

7. Changes to Privacy Policy

This Privacy Policy is subject to revision, at any given time, as per the Society’s sole discretion due to changes in laws or for other reasons. The most recent policy will be used for personal information acquired by the Society. These changes will be noted on the Websites of the Society and will be put in effect from the date of such posting.

8. Inquiries Regarding Handling of Personal Information

Please use the information below to contact the Society regarding any questions and inquiries about the Privacy Policy.

The Society of Polymer Science, Japan
Irifune 3-10-9 Chuo-ku, Tokyo
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