

Bylaws of the “SPSJ Award for the Outstanding Paper in Polymer Journal sponsored by ZEON”

[General Rules]

1. The Award for the Outstanding Paper Published in the Polymer Journal (PJ Award) is established by The Society of Polymer Science, Japan (SPSJ) to commemorate the 40th anniversary of its foundation. The purpose of the PJ Award is to encourage research by younger scientists in the field of polymer science. This award succeeds the PJ Award.
2. The administration of this award shall be in accordance with the following principles.

[Procedure of Recommendation]

3. The documents necessary for recommendation procedure are the following. Submit one original and 12 copies for each item. If the nominator is in country other than Japan, the corresponding pdf files are acceptable.
 - ① Letter of Recommendation (Form 1)
 - ② Curriculum Vitae (Form 2)
 - ③ The article concerned (Form 3)

[Selection Committee]

4. Establishment of the selection committee of PJ ZEON Award.
 - ① An Editor-in-Chief and domestic Associate Editors of Polymer Journal shall be members of the selection committee.
 - ② The Editor-in-Chief shall be the chairperson of the selection committee.
 - ③ Members of the selection committee have to attend the selection committee meeting.
 - ④ A selection committee member who is involved in joint research with one of the candidates for the award must resign from the selection committee.
 - ⑤ The resigned members shall not be replaced.
 - ⑥ The member of the selection committee shall be officially announced in the SPSJ home page.
 - ⑦ The member of the selection committee must not disclose the contents of the selection committee meeting.

[Duty of Selection Committee]

5. The selection committee shall be held twice and shall select 4 or less than 4 candidates from all of the applicants.
 - ① The 1st selection committee meeting (Document screening)
The selection committee has the following duties.
 - a. To confirm the qualifications of each candidate from the application documents.
 - b. After reviewing the application documents, about 10 candidates shall be selected by secret ballot.
 - c. The committee shall decide the time schedule for the 2nd selection committee.
 - ② The 2nd selection committee meeting (Online presentation and interview)
 - a. The candidates that passed the document screening are invited to online presentation and interview. The selection committee members shall hear the presentation concerning the paper by the candidates.
 - b. After presentation and deliberation, the prize winner shall be selected by secret ballot. The voting and decision procedure is established elsewhere.

[Informing about the selection Results]

6. The chairman of the selection committee shall inform the president of SPSJ before or on January 31st about the selection results.

[Notice of the Decision about the Prize Winner]

7. The president shall ask the board of directors to approve the selection results.

[Notice of the decision about the prize winner]

8. The president shall notify the prize winner, and decide about the presentation ceremony, after passing the preceding clause.
9. The list of prize winners and the contents of their research shall be published in the magazine “Kobunshi”.

[Supplementary rules]

1. These bylaws shall be in force after they have been approved by the board of directors of SPSJ.
2. The documents necessary for recommendation procedure shall be allowed to be submitted as electronic files.